



HILWIE  
HAMDON  
SCHOOL

## 2024-25 NEW EPSB STUDENT REGISTRATION

---

We ask that new student registrations to be submitted online (available on February 1, 2024)

### CHOOSING A SCHOOL

Students are guaranteed entry to their [designated school](#) if registered no later than **March 22, 2024**. Use the [Find a School](#) tool to find your designated school. A student may also attend any other school in the Division, as long as:

- the school has available space
- the student meets any [entrance criteria](#) of that school

### CLOSED BOUNDARY SCHOOL

Hilwie Hamdon School is a **Level 2** closed boundary school for the 2024-25 school year based upon the Division [Growth Control Model](#). Eligible students must live in the school's attendance area. Families who live in the school's attendance area are welcome to submit a registration package for their child if they are new to the Division.

### NO OPEN HOUSE

Hilwie Hamdon School will not be hosting an open house. We will have a Kindergarten Information Night in the spring after all registrations are complete. We will contact all Kindergarten registrants at a later date.

### KINDERGARTEN AGE

Children who are five years old on or before December 31, 2024 may register in Kindergarten for the 2024-25 school year. Therefore if your child was born in **2019** your child may start Kindergarten in **September 2024**. The [Alberta government changed the entry age for students registering in Kindergarten](#), beginning in the 2021-22 school year.

### NEW STUDENT REGISTRATION

If your child is **new to the Division (Edmonton Public Schools)**, you must complete the online form on the [new student registration page](#). Submitting a registration package after the deadline of **March 22, 2024** may limit your options to schools with available space. Learn more about registration [dates and deadlines](#).

## HOW TO REGISTER

### STEP 1: GO TO THE EPSB NEW STUDENT REGISTRATION PAGE

All information can be accessed on the [New Student Registration page](#)

### STEP 2: COMPLETE THE STUDENT REGISTRATION FORM

Complete the form electronically.

### STEP 3: SUBMIT APPLICABLE DOCUMENTS

You will need to upload copies of the following documents when filling out the form:

- a completed, signed student registration form
- confirmation of address (three documents) for the student's parent (see below)
- legal proof of the student's name, citizenship and birthdate (see below)

## ADDRESS DOCUMENTATION

We ask for ***three*** proof of address documentation.

- Alberta driver's license ***OR*** Alberta identification card is a required supporting document

In addition to the license/ID, we ask for ***two*** of the following supporting documents to verify your address:

- land titles
- mortgage documents
- utility bill
- home or rental insurance
- property tax bill
- car insurance or car registration

## LEGAL PROOF OF A STUDENT'S NAME

- Canadian provincial birth certificate
- Canadian citizenship document
- passport
- student visa

In some cases, immigration documents (e.g. landed immigrant documentation or a Permanent Residence Card) may also be required. Visit [Citizenship and Immigration Canada](#) for more information.

## CONFIRMING YOUR REGISTRATION SUBMISSION

Once you have submitted your registration package, the school will review the documents. **This does not mean your child has been enrolled at the school**—the school will contact you to let you know once your child is enrolled.

The school will contact you if they need clarification about any of the documents you submit.